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**CITY OF PUEBLO
PURCHASING DEPARTMENT**

ADDENDUM NO. 2

June 24, 2008

Project No: 08-063

Project: Landscaping Rehab - Intersection of SH47 and Dillon Drive

The following changes have been made to the referenced Invitation to Bid.

1. Section 5.d. is listed as follows: *Maintenance Service for the landscape as specified. (See Attached Service Agreement)*
This should read: (See Attached Scope of Work).
2. The Scope of Work for the Maintenance Service specified in Section 5.d is attached to this Addendum No. 2.
3. Contractor will be required to enter into a Service Agreement for the Maintenance portion of the project upon award of the project.

Bidders must sign this addendum and submit it with their bid.

Acknowledgment of addendum:

All addenda and referenced documents will become a part of the original Request for Proposal.

NAME OF PERSON OR ENTITY

SUBMITTING PROPOSAL: _____

SIGNATURE OF AUTHORIZED

REPRESENTATIVE: _____

NAME OF AUTHORIZED

REPRESENTATIVE: _____

(Please Print)

TITLE OF AUTHORIZED

REPRESENTATIVE: _____

ADDRESS (office & PO Box) _____

PHONE: _____ FAX _____

E-MAIL ADDRESS _____

Maintenance Service Scope of Work

Intersection of SH47 and Dillon Drive Project 08-063

During the term of this contract, Contractor, agrees to furnish for the City of Pueblo, all labor, tools, equipment and materials to provide **tree, shrub and perennial trimming/care; weed abatement; trash, debris and refuse removal; irrigation/watering; irrigation winterization; and irrigation repair as needed** and requested by the Project Manager or Landscape Architect. (The maintenance area is defined in general as the area within 100 feet in length and 40 feet in width in each direction from each corner of SH47 and Dillon Drive.) Contractor agrees to perform the services based on the following specifications.

Section A: Basic Services

1. Tree, Shrub and Perennial Trimming – General
2. Weed Abatement
3. Trash, Debris and Refuse Removal
4. Irrigation/Watering
5. Irrigation Winterization

Section B: Optional Services

1. Additional Irrigation Repairs

SECTION A: BASIC SERVICES :

1. Tree, Shrub and Perennial Trimming – General:

- a. Contractor shall inspect the site each month for dead or dying trees, shrubs or ground cover and shall notify the City Project Manager promptly of such conditions along with an estimate and proposal for removal and replacement of same. All trimming and pruning of trees, shrubs, perennials and ground cover shall be performed so as to maintain the plants in a healthy condition and in accordance with all current applicable horticultural practices accepted by the American Nurseryman Association, Colorado Nurseryman Association, or American Horticultural Society.
- b. **Trimming: (Trees, shrubs and ground cover materials – where material is within 15 vertical feet from grade).** Contractor shall trim as necessary to eliminate hazardous conditions including maintaining 84 inches vertical clearance in pedestrian routes, 96 inches vertical clearance where tree canopy encroaches into vehicle routes, and maintaining appropriate visibility at all vehicular intersections. Trim as necessary to remove dead, broken or diseased portions that cannot be controlled by chemical application(s). Trimming shall include removal of all basal sucker growth as necessary.
- c. **Tree and Shrub Pruning (less than 15 ft. height)** Trees shall be pruned during the tree's normal dormant period to thin and shape. The City's landscape architect shall supervise shaping and tree pruning. All pruning of trees and shrubs shall be performed so as to maintain a minimum of 18-inch clearance from all structures. Shrubs shall be pruned 2 times per year, once during dormant period and once after new growth has hardened to maintain plant's natural shape except as may be necessary to maintain minimum 18-inch clearance from structures, clearance from sidewalk or as directed by the Project Manager.

- d. Ground cover shall be maintained 4 to 6 inches off edges, and shall be sheared or trimmed back annually in accordance with recommended horticultural practices.
- e. Perennials shall be maintained to the height as per species. Flower heads shall be cut back or deadheaded after blooming as needed to keep effective seasonal bloom time. Other plant flower seed heads shall remain for winter texture. Plant stalk and material shall be trimmed back annually or in accordance with recommended horticultural practices.

2. Weed Abatement:

- a. Contractor shall ensure that all landscape areas are kept in a weed free condition.
- b. Contractor shall ensure that all hardscape and paved areas (including sidewalk areas) are kept in a weed free condition.
- c. Any and all weeds three inches in height or width shall be removed manually.
- d. Contractor shall apply a spring pre-emergent herbicide in all landscape areas at times, conditions and rates as recommended by manufacturer.

3. Trash, Debris, and Refuse Removal:

- a. Contractor shall remove all trash and debris from all areas including all planters and islands if mowed prior to commencement of mowing operations. Clean up operations shall include removal of all debris and refuse i.e., trash, leaves and die-back material of shrubs and perennials.
 - a. Thoroughly remove all trash and debris from all landscape and turf areas.
 - b. Thoroughly remove all weeds from all landscape, turf, sidewalk and roadway areas.
- b. All grass clippings, pruning debris, leaves and weeds shall be removed from all areas of the site (including beds and islands) upon completion of that day's services and disposed of in a legal manner.
- c. If blowers are utilized, debris, clippings, leaves and all materials generated under these landscape maintenance operations shall be collected and disposed of in accordance with the provisions herein.

4. Irrigation/Watering:

- a. Contractor shall visually inspect the site at each date of service for evidence of malfunctioning irrigation systems including but not limited to missing or broken irrigation heads, leaking or stuck valves and/or broken supply lines. Any repairs needed that are not covered under the Basic Services shall be immediately reported to Project Manager immediately, via e-mail. Contractor shall provide the Manager with a proposal for such repairs as soon as reasonably practical.
- b. Minor repairs to the irrigation system shall be included in the Basic Services rate for each site. Such service and material shall include: adjustment to spray coverage, adjustment of automatic controller, unclogging of nozzles, head replacement and resetting heads to proper alignment for correct coverage.
- c. Contractor shall replace all broken or irreparable malfunctioning irrigation heads with heads that are equal in all respects with those being replaced.
- d. Contractor shall ensure that areas are not over watered or water is not allowed to flow onto walks or roadways.
- e. At a minimum of 1 time per month, Contractor shall manually operate and inspect for and adjust watering times and patterns of the irrigation system to ensure the system is functioning properly, and that all zones are operational and all adjustments are made to ensure full and proper coverage, and shall minimize overspray on buildings, structures, fences, walks, drives and vehicles.
- f. Contractor shall ensure that the irrigation system is not operated at times between 8 a.m. and 6 p.m., except where system is being adjusted and/or repaired. Contractor shall take all reasonable precautions (including the use of temporary barricades) to ensure that when activated during these times, water is not sprayed onto vehicles or pedestrians.

- g. Contractor shall be responsible for replacing any plants or turf grass areas at their sole cost and expense that die or become unhealthy as a result of Contractor's failure to make prompt Basic Services repairs, irrigation coverage adjustments or promptly submit repair proposal(s).

5. Irrigation Winterization

- a. Winterization Services (Shutdown) shall include:
 - i. Contractor shall ensure that all water is blown out of each mainline section and each zone by air pressurizing and blowing out each zone. Contractor shall ensure that all water has been evacuated from all above irrigation system components including but not limited to backflow preventors. Upon completion of evacuating water from all system areas, close all valves.
 - ii. Contractor shall turn power off to controller or set system to off. Contractor shall ensure that a Lock Out Tag is affixed to controller door(s) to identify that the system has been shut down.
 - iii. The cost of Irrigation Winterization Service shall be included in the monthly rate. Irrigation Winterization Service will be paid upon completion of work.

SECTION B: OPTIONAL SERVICES (As Requested – Not Included in Annual Cost):

1. Additional Irrigation Repairs:

- a. Contractor shall provide on the Quotation Record, an hourly labor rate (maximum, fully loaded) that includes overhead and profit. All labor for irrigation repairs including underground work shall be charged at the provided, pre-approved Contractor hourly labor rate, (for all proposals submitted for the Project Manager's approval, Contractor shall indicate actual cost of materials plus a maximum of a 1-% markup, thereon).
- b. A Purchase Order will be used by the Project Manager for all Additional Irrigation Repairs based on an approved proposal for services. Services will be paid for upon completion of work and satisfactory compliance with applicable billing requirements. Performance of work for major irrigation repairs shall be commenced with 24 hours of receipt of work order.