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**CITY OF PUEBLO
PURCHASING DEPARTMENT**

INVITATION TO BID

February 23, 2010

The City of Pueblo, hereafter referred to as "City", will receive sealed bids up to the hour of 11:00:00 AM (MT) on March 9, 2010 at the City's Purchasing Office, 230 South Mechanic Street, Pueblo, CO for the following:

Project No.: 10-029

Project Name: Bedding Plants and Perennials for 2010

Bids are subject to conditions as shown herein, and are to include any charges for freight, delivery containers, packaging, etc. The purchase of these items shall be contingent upon appropriation of the necessary funds by the requisitioning department.

Bid Specifications and other information are available at the office of the Purchasing Agent, 719-553-2350. No faxed or electronically delivered bids will be accepted. Any bids received after the time and date listed above will be returned.

The City reserves the right to reject any and all bids for any or all items covered in the Invitation for Bid, to waive informalities or defects in bids or to accept as it shall deem to be in the best interest of the City.

All bids must be enclosed in an envelope clearly marked with the above referenced project number and name. These items are being requisitioned by the City's Parks Department. Direct all questions concerning specifications to Charlie Carlino at 719-821-1270.

1. INSTRUCTIONS TO BIDDERS

- a. Bids shall be typed or written in ink on the form prepared by the City. Officials of corporations shall designate their official title; partners or sole owners shall so state, giving the names of all interested parties. The person signing the bid must initial all corrections or erasures. Bidder must initial at the bottom of the Quotation Record if indicated.
- b. Bidders shall not stipulate in proposals any conditions not contained in the specifications unless specifically requested in the special instructions. Any bid that fails to comply exactly with these instructions may be considered to be non-responsive.
- c. When approximate quantities are stated, the City reserves the right to increase or decrease the quantity as best fits its needs. All prices quoted must be honored from March 1, 2010 through March 31, 2011. The City reserves the option to renew contract in one-year increments.
- d. In submitting the bid, the vendor agrees that acceptance of any or all parts of bid by the Director of Purchasing within a reasonable time or period constitutes a contract, subject to vendor complying with all City contract requirements. No delivery shall become due or be accepted

unless a purchase order or contract shall first have been issued by the City's Purchasing Department.

- e. If vendor fails to make delivery in accordance with the agreed delivery date or schedule, or otherwise fails to observe or comply with any other terms, conditions, instructions, specifications or warranties applicable to this bid, the City may terminate the purchase order or contract award by written notice to the vendor.
- f. The City is exempt from Federal, State and Local taxes; however, the successful bidder is subject to such taxes on materials used in performing this contract and may not be exempt from such taxes.
- g. The City is an Equal Opportunity Employer. Bidders will commit to and meet the nondiscrimination and equal employment requirements of Section 1.8.3. P.M.C. Minority and Woman Owned Businesses are encouraged to submit bids.
- h. If the lowest bid is not accepted as being the best, bid must be approved by an Evaluation Committee and the reason therefore stated and filed with the bid.
- i. Items which are defective or fail to meet the needs for which they are intended to the satisfaction of the using department will be picked up by the vendor and the cost for those items credited without restocking fees or charges to the City of Pueblo.

2. MINIMUM SPECIFICATIONS

Each set of bedding plants and perennials shall be supplied as indicated in the Quotation Record. In addition, the height of each plant shall match or be of higher quality than described in the Quotation Record.

Bidders agree to deliver all bedding plants and perennials to **Mineral Place Greenhouse at 19th and Main Street. Delivery is to be no later than April 20, 2010 between 7:00 am – 1:00 pm. Delivery appointment must be set by calling 719-553-2790.**

QUOTATION RECORD

BEDDING PLANTS 2010

<u>FLAT SIZE</u>	<u>PLANT SIZE</u>	<u>ITEM DESCRIPTION</u>	<u>COLOR</u>	<u>EST. QUANTITY (Each Plant)</u>	<u>Unit Price (Each Plant)</u>	<u>Total (Est Quantity x Unit Price)</u>
1	4"	Geraniums	Red 4" zonal	120		
1	4"	Vinca major	Variegated vine	60		
1	4"	Draceana Spikes	green	60		
1	4"	Draceana Spikes	purple	20		
1	4"	Millet Ornamental Jester	purple	20		
1	4"	Pennisetum Fountain grass	purple	20		
1	4"	Pennisetum Fountain grass	white	20		
1	4"	Cyperus	Baby tut	3		
1	4"	Ipomea Illusion	midnight lace	8		
1	4"	Ipomea Illusion	emerald lace	8		
1	4"	Ageratum Artist	blue violet	6		
1	4"	Euphorbia Diamond frost	white	6		
1	4"	Geranium Jolly bee	blue	6		
1	4"	Heliopsis Tuscan sun	yellow	6		
1	4"	Heuchera Dolce	black currant	6		
1	4"	Nemesia Innocence	opal	6		
1	4"	Sanvitalia Sunbini	yellow	6		
1	4"	Scaevola Whirlwind	blue	6		
1	4"	Verbena Superbena Babylon	red	6		
1	4"	Verbena Superbena Babylon	blue carpet	6		
1	4"	Angelonia Angelface	pink	4		
1	4"	Angelonia Angelface	dark violet	4		
1	4"	Calibrachoa Superbells	plum	4		
1	4"	Calibrachoa Superbells	saffron	4		
1	4"	Calibrachoa Superbells	red	4		

<u>FLAT SIZE</u>	<u>PLANT SIZE</u>	<u>ITEM DESCRIPTION</u>	<u>COLOR</u>	<u>EST. QUANTITY (Each Plant)</u>	<u>Unit Price (Each Plant)</u>	<u>Total (Est Quantity x Unit Price)</u>
1	4"	Calibrachoa Superbells	dreamsickle	4		
1	4"	Calibrachoa Superbells trailing	rose	6		
1	4"	Calibrachoa Superbells trailing	blue	6		
1	4"	Coleus Colorblaze	kingswood torch	4		
1	4"	Coleus Colorblaze	sedona	4		
1	4"	Coleus Colorblaze	life lime	4		
1	4"	Coleus Colorblaze	royal glissade	4		
1	4"	Diascia Flirtation	orange	4		
1	4"	Diascia Flirtation	pink	4		
1	4"	Lantana Luscious	lemonade	4		
1	4"	Lantana Luscious	citrus blend	4		
1	4"	New Guinea Impatiens Infinity	salmon	4		
1	4"	New Guinea Impatiens Infinity	crimson	4		
1	4"	Petunia Supertunia	Bermuda beach	4		
1	4"	Petunia Supertunia	Royal velvet	4		
1	4"	Petunia Supertunia	red	4		
1	4"	Petunia Supertunia	bordeaux	4		
1	4"	Sutera Snowstorm	white	14		
1	4"	Sutera Snowstorm	blue	14		
1	4"	Cuphea llavea Totally tempted	red	3		
1	4"	Guara Stratosphere	white	3		
36	>2"	Geraniums	Red	72		
36	>2"	Geraniums	White	72		
36	>2"	Geraniums	Pink	72		
36	>2"	Geraniums	Violet	72		
36	>2"	Geraniums	Salmon	72		
48	>2"	Ageratum	Hawaii	384		
48	>2"	Alyssum Wonderland	white	240		

<u>FLAT SIZE</u>	<u>PLANT SIZE</u>	<u>ITEM DESCRIPTION</u>	<u>COLOR</u>	<u>EST. QUANTITY (Each Plant)</u>	<u>Unit Price (Each Plant)</u>	<u>Total (Est Quantity x Unit Price)</u>
48	>2"	Alyssum Wonderland	purple	240		
48	>2"	Begonia	Red/bronze leaf	240		
48	>2"	Begonia	Pink/green leaf	240		
48	>2"	Celosia New look red	red	384		
48	>2"	Celosia Fresh look	yellow	120		
48	>2"	Celosia Fresh look	orange	120		
48	>2"	Coleus	Black dragon	48		
48	>2"	Coleus Versa	Crimson gold	48		
48	>2"	Dahlia Fresco	mix	240		
48	>2"	Dahlia Fresco	orange	120		
48	>2"	Dahlia Fresco	violet	120		
48	>2"	Dianthus Telstar	mix	288		
48	>2"	Dianthus Elation	mix	288		
48	>2"	Dianthus Elation	crimson	288		
48	>2"	Dianthus Elation	coral	288		
48	>2"	Dusty miller	Silver dust	480		
48	>2"	Gaillardia	Goblin	120		
48	>2"	Gaillardia	Red plume	120		
48	>2"	Lobelia	Crystal blue	120		
48	>2"	Marigold Inca II	yellow	288		
48	>2"	Marigold Inca II	orange	288		
48	>2"	Marigold Inca II	primrose	288		
48	>2"	Marigold Inca II	gold	288		
48	>2"	Marigold Hero	yellow	192		
48	>2"	Marigold Hero	orange	192		
48	>2"	Marigold Hero	flame	192		
48	>2"	Marigold Safari	mix	192		
48	>2"	Pansy	Mix	192		
48	>2"	Petunia Dreams	burgundy	240		

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48	>2"	Petunia Dreams	salmon	240		
48	>2"	Petunia Dreams	midnight	240		
48	>2"	Petunia Dreams	white	240		
48	>2"	Petunia Dreams	cream	240		
48	>2"	Petunia	red	240		
48	>2"	Penstemon Hybrid Lilliput	rose	120		
48	>2"	Pentas New look	mix	120		
48	>2"	Portulaca Sundial	mix	120		
48	>2"	Rudbeckia Autumn colors	mix	120		
48	>2"	Salvia Rhea	blue	288		
48	>2"	Salvia Salsa	scarlet	288		
48	>2"	Salvia Salsa	burgundy	288		
48	>2"	Salvia Salsa	purple	288		
48	>2"	Salvia Salsa	mix	288		
48	>2"	Snapdragon Coronette	mix	288		
48	>2"	Snapdragon Coronette	yellow	288		
48	>2"	Snapdragon Coronette	purple	288		
48	>2"	Snapdragon Coronette	pink	288		
48	>2"	Snapdragon Coronette	scarlet	288		
48	>2"	Snapdragon Montego	mix	192		
48	>2"	Snapdragon Montego	pink	192		
48	>2"	Snapdragon Montego	yellow	192		
48	>2"	Snapdragon Montego	white	192		
48	>2"	Statice Petite bouquet	mix	120		
48	>2"	Verbena Obsession	wine/cheese	48		
48	>2"	Verbena Obsession	cotton candy	48		
48	>2"	Vinca Pacifica	mix	240		
48	>2"	Vinca Pacifica	pink	240		
48	>2"	Vinca Pacifica	white	240		

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48	>2"	Zinnia Profusion	mix	120		

GRAND TOTAL BEDDING PLANTS

PERENNIALS 2010

<u>ITEM DESCRIPTION</u>	<u>COLOR</u>	<u>ESTIMATED QUANTITY</u>	<u>Unit Price</u>	<u>Total</u>
Calamagrostis sp Overdam reed grass	variagated	2		
Calylophus serrulatus Sundrops	yellow	4		
Coreopsis grandiflora Sunray	yellow	7		
Diascia integerrima Coral canyon	coral	7		
Echinacea purpurea Summer sky	red	2		
Echinacea purpurea Twilight	rose red	2		
Gaillardia Blanket flower	multi	4		
Helianthemum Single yellow	yellow	8		
Penstemon strictus Rocky Mt penstemon	blue-purple	9		
Penstemon x mexicali Red rocks	red	14		
Solidago sphacelata Golden Fleece		7		
Zauschneria californica Waynes select	scarlet	4		

GRAND TOTAL BEDDING PERENNIALS

SIGNATURE

The undersigned, having carefully read and considered these bid documents, does hereby offer to provide such products or services on behalf of the City, in the manner described and subject to the terms and conditions set forth in the attached bid. Products or services will be provided at the rates set forth in said bid.

The undersigned further states that this bid is made in good faith and is not founded on, or in consequence of, a collusion, agreement, or understanding between themselves or any other interested party.

Company: _____ Contact: _____

Authorized Signature: _____ Date: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____ Cell: _____